

BUILDERS ASSOCIATION OF ELKHART COUNTY

APPLICATION FOR BUILDER MEMBERSHIP

Firm Name _____ Phone _____
 Address _____ Fax _____
 City/State _____ Zip _____ Cellular _____
 E-mail _____ Website _____
 Representative's Name _____ Spouse's Name _____
 Business Title Circle the code that best describes your business title

1 President/CEO	5 Architect, Designer or Engineer
2 VP/General Manager	6 Financial Manager/Director
3 Construction Superintendent	7 Owner, Principal or Partner
4 Sales & Marketing Manager/Director	8 Other (specify)

MANDATORY REFERENCES

Applications will not be processed unless **four (4) references** are supplied. Complete information is required.

SUPPLIER REFERENCES

SUPPLIER _____ Contact _____
 Address _____ City _____
 State _____ Zip _____ Phone _____ Fax/Email _____

SUPPLIER _____ Contact _____
 Address _____ City _____
 State _____ Zip _____ Phone _____ Fax/Email _____

PERSONAL OR CUSTOMER REFERENCES

NAME _____ Address _____
 State _____ Zip _____ Phone _____ Fax/Email _____

NAME _____ Address _____
 State _____ Zip _____ Phone _____ Fax/Email _____

FOR OFFICE USE ONLY

1. Supplier Reference _____ Received _____
 Comments _____

2. Supplier Reference _____ Received _____
 Comments _____

1. Personal Reference _____ Received _____
 Comments _____

2. Personal Reference _____ Received _____
 Comments _____

Board of Directors Accepted Rejected Tabled Date _____

Date of Orientation _____ Date Membership Packet Sent _____

INDIANA QUALITY ASSURANCE BUILDER STANDARDS

As a commitment to membership in the Builders Association, every builder, remodeler, and interim builder member (hereinafter referred to as a "member") shall sign and agree to the following conditions



1. The Indiana Quality Assurance Builder Standards Manual must be provided to every customer at the time of contract signing for each new construction and/or remodeling project undertaken by the member.
2. All contracts must include language incorporating the Standards as a part of each new construction and/or remodeling project undertaken by the member. (Recommended contract language included in attached Exhibit 1a or 1b).
3. A third party dispute resolution mechanism, selected by the Builder to handle disputes arising from the Standards shall be a part of all contracts for construction and/or remodeling projects undertaken by the member.
4. The member understands that non-compliance with these commitments, unresolved dispute resolutions, or a large number of complaints against the member may require that the member address the Indiana Quality Assurance Builder Standards Coordinator/Committee of the Association. The Coordinator/Committee may recommend that the Board of Directors impose sanctions on the member. Those potential sanctions may include, but are not limited to, eliminating membership privileges and/or expulsion from the Association.

I have read, understand, and agree to, the above described commitments, including all exhibits, as a part of my membership in the Builders Association. This commitment is valid until written notification is given by either party to cancel the membership.

Signature – Authorized Representative of Member Firm

Title - Authorized Representative of Member Firm

Company

Date

* YOUR MEMBERSHIP IN THE BAEC INCLUDES MEMBERSHIP IN THE NATIONAL ASSOCIATION OF HOME BUILDERS (NAHB)

AND THE INDIANA BUILDERS ASSOCIATION (IBA)

YOUR MEMBERSHIP CAN PROVIDE MANY OPPORTUNITIES TO REAP THE BENEFITS OF BEING PART OF AN ORGANIZATION DEDICATED TO THE BUILDING INDUSTRY. HOWEVER, LITTLE OR NO PARTICIPATION IN MEETINGS AND EVENTS SEVERELY LIMITS THE BENEFITS YOU CAN RECEIVE. WE ENCOURAGE YOU TO COMMIT TO

- 1. ATTENDING MONTHLY GENERAL MEMBERSHIP MEETINGS REGULARLY, AND**

2. BECOMING PART OF A COMMITTEE, AND
3. PARTICIPATING IN AT LEAST ONE EVENT.

INVOLVEMENT Please select **at least one** committee. Most committees meet 3-4 times a year at the association office, except where noted otherwise. Involved members become permanent members – good for you and for the Association!

Board of Directors – a group of 25 members who provide leadership and policymaking for the Association; meets once a month from 3:00 – 4:00 p.m.

Parade of Homes Committee – plans and makes policy for the event; meets once a month July thru March; twice a month April thru June; meetings are held from 8:00 – 10:00 a.m.

Membership Committee – organizes and implements orientations & membership drives; monitors retention; meetings scheduled by committee chairperson.

Governmental Relations Committee – monitors local, state, and national activities, which affect the industry; meetings scheduled by committee consensus.

Remodelers Council – scheduled meeting dates determined by Chairperson and Steering Committee. Major activities include Remodelers Showcase and Home Improvement Show Plus. Open to any member of the Association in good standing. Yearly fee of \$50 in addition to membership fee includes 6 lunches per year.

Remodelers Council Steering Committee – organizes with the Remodelers Council Chairman, the events and activities for the year; meetings scheduled by committee consensus.

Golf Outing Committee – organizes and oversees the event; meetings scheduled by committee consensus.

Green Building Committee – to acquaint members with sound building practices; share products and services with the public; meets quarterly.

Associates Council – meets to plan programs of specific value to associate members.

EVENTS & ACTIVITIES Check which events are of interest to you. Additional fees may be collected for participation.

Parade of Homes – an event promoting new construction, usually held in June; A builder must meet a criteria list before participating.

Home Improvement Show – an event sponsored by the Remodelers Council, usually held in March. Remodelers Council members receive first selection of space, and all members receive reduced booth costs.

Remodelers Showcase – an event promoting remodeling projects of owner-occupied homes usually held in June participants must also be members of the Remodelers Council.

Table Top Night – an activity scheduled as the February and/or September program for the Association. Associate members display their products and services.

Golf Outing – an activity which takes the place of the September general membership meeting.

Women's Council – a group of spouses or employees in the association whose purpose is to assist the Association with their events and provide philanthropic assistance to the community; provides annual scholarships to members' families.

MEMBERSHIP DUES ARE \$520.00

METHOD OF PAYMENT: CHECK, MONEY ORDER OR CREDIT CARD. WE MUST HAVE THE FOLLOWING INFORMATION TO PROCESS YOUR

CREDIT CARD. [YOUR ADDRESS MUST BE THE ADDRESS WHERE YOU RECEIVE YOUR CREDIT CARD STATEMENTS.](#)

NAME _____ ACCOUNT# _____

ADDRESS _____ SECURITY CODE _____ EXPIRATION _____

DATE _____

CITY _____ STATE _____ ZIP _____ (LAST 3 DIGITS OF NUMBER ON BACK OF
CARD)

I WANT TO CHARGE MY MEMBERSHIP FEE TO: VISA CARD _____ OR MASTERCARD _____

SIGNATURE

SEND WITH PAYMENT TO: BUILDERS ASSOCIATION OF ELKHART COUNTY 25428 COUNTY ROAD 20 ELKHART, IN 46517-

3223